

A DETAILED REPORT OF THE RECEIPTS & PAYMENTS OF XTH
ALL NEPAL MEDICAL CONFERENCE SUBMITTED TO NEPAL
MEDICAL ASSOCIATION BY THE ORGANISING COMMITTEE
OF TENTH ALL NEPAL MEDICAL CONFERENCE.

RECEIPTS

On Bhadra 2037, we opened a bank account in the name of the Tenth All Nepal Medical Conference in Joodha Sadak Branch by depositing Rs. 1,000 cash received from NMA. The A/c. no. is Current A/c 460. Afterwards, we received another Rs. 4,000 from NMA towards the Conference as a loan. Thus, we received Rs. 5,000 from NMA as a loan, which has been reimbursed to NMA by issuing a cheque no. JSD/N 063148 for Rs. 5,000.

From donations towards the Conference, we received Rs. 83,234.00 from Department of Health, various pharmaceutical companies and others as per details given below :

1. Organon India Ltd.	Rs. 1 450.00
2. Chemists & Druggists Association of Nepal	Rs. 1 631.00
3. Mr. Poonam Chand Agrawal	Rs. 1 000.00
4. Department of Health, HMG	Rs. 50 000.00
5. Kathmandu Motor Company	Rs. 3 500.00
6. Kalptaru Traders	Rs. 1 500.00
7. I. D. P. L.	Rs. 10 150.00
8. National Science & Technology Centre, Kathmandu	Rs. 8 000.00*
9. Ranbaxy Laboratories	Rs. 6 003.00*

The two amounts with asterik marks (i. e. National Science & TC's Rs. 8000 & Rambaxy Lab's Rs. 6003) were firstly deposited into NMA A/c since these cheques were in the name of NMA and then later on transferred to the Conference A/c.

From registrations of conference, we received Rs. 4,340.00 as per details given below:

290 members. of NMA	
@ Rs. 10.00 per person	Rs. 2 900.00
36 non members of NMA	
@ Rs. 40.00 per person	Rs. 1 440.00

From contributions towards the ASSOCIATION DINNER, we received Rs. 8,426. 0.

We received Rs. 2 900.00 from ICI as a donation for drinks for picnic lunch.

Rs. 13 171.75 was deposited into Confernce A/c by realising from various advertisers of JNMA SOUVENIR 1981.

Therefore, a grand total of Rs. 117 074.75 were received towards the Xth Conference.

In summary, we received the total amount of Rs. 117 074. 75 from various ways e. g.

RECEIPTS

DONATIONS	Rs. 83 234.00
LOAN FROM NMA	Rs. 5 000.00
REGISTRATION DINNER	Rs. 4 340.00
ASSOCIATION DINNER	Rs. 8 426.00
DRINKS for PICNIC LUNCH	Rs. 2 900.00
SOUVENIR ADVERTISEMENTS	Rs. 13 171.75

PAYMENTS

Now let us come to the Payment side.

On 20 Bhadra 2037, we established a petty cash imprest of Rs. 1,000.00. From that date to today, the total expenditure of the Conference in summary are as follows ;

(1) Salaries & Allowances	Rs. 4 699.95
(2) Postage stamps	Rs. 2 120.22
(3) Administrative expenses	Rs. 14 445.98
(Organising Committee expenses)	
(4) Souvenir Subcommittee	Rs. 46 129.75
(5) Scientific Subcommittee	Rs. 2 083.00
(6) Publicity & Transport Subcommittee	Rs. 5 593.43
(7) Cultural & Entertainment Subcommittee	Rs. 8 245.80
(8) Reception Subcommittee	Rs. 27 731.60
(9) Social Subcommittee	Rs. 751.00

(10) Loan of NMA refunded

Rs. 5 000.00

TOTAL Rs. 116 800.73

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Now, let us explain the details of the expenses of all the above headings :

SCIENTIFIC SUBCOMMITTEE

1. Inaugural of Scientific Subcommitte—
600 copies Invitation card printing Rs. 288.00
2. Remunerations to various technicians peons & sweepers Rs. 595.00
3. Special award for 4 doctors for their scientific articles
presented in Conference being declared as the best Rs. 1200.00
1st prize—Rs. 500 to Dr G W Hankins
2nd prize—Rs. 400 to Dr U Devkota
3rd prize—Rs. 150 each to Dr M P Upadhyaya
& Dr S M Shrestha
(For this, we received Rs. 1450.00 as a donation from
Organon India Ltd).

Total: Rs. 2 083.00

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SOCIAL SUBCOMMITTEE

1. Making badges for the Conference Rs. 500.00
2. Making banner for inaugural ceremony Rs. 251.00

Total: Rs. 751.00

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PUBLICITY & TRANSPORT SUBCOMMITTEE

1. Advertising of Conference in the RISING NEPAL,
GORAKHAPATRA & RADIO NEPAL Rs. 1 511.50
2. Expenses for Petrol, Diesel & Mobil Tin Rs. 4 081.93

140 litres of petrol— Rs: 1302.00

406.5 litres of diesel— Rs. 2296.73

4 mobil tin — Rs. 483.20

Total: Rs. 5 593.43

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CULTURAL & ENTERTAINMENT SUBCOMMITTEE

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|---|--------------|
| 1. Tea, refreshments & foods for the artists | Rs. 2 648.50 |
| 2. Remunerations to Dance Director, Music Director,
Drama Writers etc. | Rs. 3 495.00 |
| 3. Taxi fares, diesel & mobil | Rs. 459.80 |
| 4. Make-up & other materials | Rs. 250.50 |
| 5. Stage materials & others | Rs. 580.00 |
| 6. 1400 Invitation cards printing alongwith envelopes
for Cultural evening | Rs. 812.00 |

TOTAL: Rs. 8 245.80

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RECEPTION SUBCOMMITTEE

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| 1. Royal Nepal Academy hall booking for whole day
on 8 Falgun 2037 for inauguration & cultural
programme | Rs. 3 000.00 |
| 2. Lodging & fooding for 15 national doctors at Nepal
Lodge for 6 days | Rs. 1 430.25 |
| 3. 1000 Invitation eards printing alongwith envelopes | Rs. 900.00 |
| 4. Banner writing for Conference | Rs. 174.00 |
| 5. Drinks for picnic lunch
(for this, we received Rs. 2900 as a donation from ICI) | Rs. 2 825.00 |

6. Lodging of one Indian official delegate at Hotel K. T.	Rs. 212.00
7. Payments to Amrapali Resturant for tea, lunch & reception as per the details given below.	Rs. 18 710.00
8. Payment to Ajit Punjab Resturant for dinner at last Orgn. Committee meeting on 2037.12.13.	Rs. 480.00
	<u>Rs. 27 731.60</u>
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The details of bills paid to Amrapali Resturant are as follows:

1. For reception on 19 Feb 1981 at Royal Nepal Academy (-for this, we received Rs. 10 150.00 as donation from IDPL)	Rs. 10 000.00
2. Lunch on 20 Feb 1981 at Bir Hospital Auditorium (-for this, we received Rs. 6003 as a donation from Ranbaxy Lab.)	Rs. 6 000.00
3. For tea & refreshments on 20 Feb 1981 at Bir Hospital Auditorium -for this, we received Rs. 1500 IC (i.e. eqvt to Rs. 2,175.00 NC) from Indo-Pharma wich was deposited into NMA Central A/c.)	Rs. 1 500.00
4. For 2 tea sessions on 20 & 21 Feb 1981 at Bir Hospital Auditorium	Rs. 660.00
5. For tea & refreshments for 15 national delegates for 4 days at Nepal Lodge	Rs. 550.00
	<u>Rs. 18 710.00</u>
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SALARIES & ALLOWANCES

This includes 7 month's salary to an Office Assistant, salaries to peon, remunerations to various drivers and other 3 employees employed for the purpose of Conference, as per details given below:

JNMA July-Sept: (1981)

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1. Salary at the rate of Rs. 400 p.m. for 7 months and a few days	Rs. 2 941.95
2. Remunerations to various persons including three peons, one Assistant employed for the purpose of Conf. and two cartographers	Rs. 1 208.00
3. Remuneration to various drivers	Rs. 550.00
Total:	<u>Rs. 4 699.95</u> =====

SOUVENIR SUBCOMMITTEE

1. Bills of Joreganesh Press settled for printing of SOUVENIR 1981, 'INSIGHT' & HANDBOOK OF PAEDIATRIC EMERGENCIES -Please note that Rs. 8 000 00 is yet to be settled by us. This should, now, be settled by NMA from the amounts received for the advts published in JNMA Souvenir.	Rs. 28 869.75
2. Bill of Venkatesh Enterprises settled for paper cost for SOUVENIR, INSIGHT & HANDBOOK OF PAEDIATRIC EMERGENCIES 5 ream Maplitho (23×36") @ Rs. 500 per ream 2 500.00 60 ream Maplitho (20×30") @ Rs. 275 per ream 16 500.00 2 ream artpaper (20×30") @ Rs. 630 per ream <u>1 260.00</u> -Please note that Rs. 3000 is yet to be settled by us. This should be settled by NMA.	Rs. 17 260.00
Total:	<u>Rs. 46 129.75</u> =====

LOAN REFUND OF NMA

A loan of NMA for Rs. 5000.00 was refunded to NMA.

ADMINISTRATIVE EXPENSES

The total administrative expenses including postage stamps are Rs. 16 566.20, the details of which are as follows:

1. Postage stamps	Rs. 2 120.25
2. Printing of letterpads, circulars, programmes, notices, etc.	Rs. 4 395.00
3. Tea & Refreshments	Rs. 2 406.38
4. Office Stationery	Rs. 1 335.25
5. Photos	Rs. 3 985.00
6. Miscellaneous expenses	Rs. 1 323.35

Under the heading Miscellaneous expenses, it includes :

taxi fares

payment of Rs. 508.50 to Nepal Carriers for bags of SKF
telegram charges (Rs. 228.95)

rent of bicycles

clearing of parcels (Advt blocks)

purchase of official items

and others.

On 20.2.2038 we closed the petty cash imprest of Rs. 1000.00 by depositing Rs. 598.07 into Conference A/c and by submitting bills of Rs. 401.93.

The bills to be settled by us is as follows as on 20.2 .2038.

Rs. 8 000 to Jore Ganesh Press for printing

INSIGHT	Rs. 5895.00
SOUVENIR &	Rs. 27789.75
HANDBOOK OF PAEDIATRIC EMERGENCIES	Rs. 3185.00
Out of his total bill for	Rs. 36869.75
we have already paid	Rs. 28869.75 to them.

Rs. 3 000 to Venkatesh Enterprises for purchase of papers for SOUVENIR,
INSIGHT & HANDBOOK OF PAEDIATRIC EMERGENCIES.

Thus, Rs. 11 000 is to be settled by NMA from the amounts received towards the advts published in JNMA Souvenir 1981.

Also, Rs. 500 as a payment towards the Auditing to the Auditors to be made by NMA for auditing of the Conference A/c.

The Bank balance will be Rs. 284.02 after deducting all expenses (except of Rs. 11000);

s/d

DR. NARAYAN GOBIND AMATYA
Chairman
Finance Subcommittee
Xth All Nepal Med. Conf.

s/d

DR. SHYAM BAHADUR PANDEY
Secretary
Organising Committee
Xth All Nepal Med. Conf.

s/d

RAJU MAHARJAN

Tenth All Nepal Medical Conference of the Nepal Medical Association

STATEMENT OF RECEIPTS & PAYMENTS for the period of 1st Bhadra 2037 to 20 Jestha 2038

RECEIPTS

Donations	Rs. 83 234.00	
Registration fees	Rs. 4 340.00	
Association dinner	Rs. 8 429.00	
Donation for picnic	Rs. 2 900.00	
Souvenir advertising	<u>Rs. 13 171.75</u>	Rs. 112 074.75

PAYMENTS

Administrative expenses	Rs. 16 566.20	
Salaries & wages	Rs. 4 699.95	
Scientific Subcommittee	Rs. 2 083.00	
Publicity & Transport Subcommittee	Rs. 5 593.43	
Cultural & Entertainment Subcommittee	Rs. 8 245.80	
Reception Subcommittee	Rs. 27 731.60	
Social Subcommittee	Rs. 751.00	
Souvenir Subcommittee	<u>Rs. 46 129.75</u>	R. 111 800.73
BANK BALANCE		<u>Rs. 274.02</u>

Please note

The following amounts are yet to be settled :

Rs. 8 000 to Joreganesh Press for printing

Rs. 3 000 to Venkatest Enterprises for paper

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