

Auditor's Report for Fiscal Year 2039-40

We have examined the attached Balance Sheet of Nepal Medical Association as on 32 Ashad 2040, Income & expenditure account for the year ended on the above date and notes to the account with the books of accounts, bills, vouchers and other relevant documents. Subject to our comments given below, in our opinion and to the best of our information and explanations given to us we report that

- i) In the case of Balance Sheet, it presents a true and fair view of the state of affairs of the Association as on 32 Ashad 2040 and,
- ii) In the case of Income & Expenditure account, it presents a true and fair view of the deficit of the Association for the year ended on 32 Ashad 2040.

Comments :

1. Members are not paying membership fees on due date hence effective follow up action should be taken to realise overdue dues.
2. Membership subscription of Rs. 24.00 per year and life membership fee of Rs. 600.00 ~~has not been reviewed~~ has not been reviewed for a considerable time. In order to meet the rising prices, we feel, that subscription rates should be reviewed and increased to a reasonably justifiable rate.
3. The Association is functioning without a finance rule which is a must to run any organisation. We therefore recommend that a finance rule should be passed and implemented as soon as possible.
4. The Association is currently following HMG financial year i.e. Srawan-Ashad. The new executive takes over after the conference in Falgun and it would be appropriate for the outgoing executive to close the books of accounts of that period by the end of Chaitra. We therefore recommend to change the financial year to Baishak-Chaitra.
5. Following Expenses relevant to the previous year have been paid in this fiscal year :

| | |
|-----------------|-----------|
| Audit fee | 5,000.00 |
| Printing | 20,729.75 |
| Bank commission | 614.76 |
| | <hr/> |
| | 26,344.51 |

6. A provision of Rs. 55,000.00 for printing charges of XIth Medical Conference souvenir has been provided in the conference account, but we were not provided with any documentary evidence regarding the total printing charges agreed with the press.
7. There is a deficit of Rs. 28,281.18 in the publication of journal. Revenue and expenses in the publication of journal should be properly monitored to save the Association from such heavy loss in future.
8. Accounts receivable of Rs. 117,127.21 includes following old dues :

| | |
|---|-----------|
| J. N. M. A. | 15,923.95 |
| Xth Conference souvenir and DDA seminar | 45,674.16 |
| Doctor's Directory | 3,681.60 |
| | <hr/> |
| | 65,279.71 |

As the above dues are doubtful of recovery they should be written off against General fund.

9. Bank reconciliation shows a deficit of Rs. 2,824.59 which was carried forward from previous year. It is advisable to write off this deficit from General fund.
10. The vehicle (Jeep) donated by the Association for Ophthalmic Corporation in Asia (AOCA) has not been valued and incorporated in the books of accounts. It is advisable to incorporate the value in the books of accounts.

Auditor,
(P. P. Pradhan)
For P. P. Pradhan & Co.,
Certified Accountants

NEPAL MEDICAL ASSOCIATION

Balance Sheet as on 31st Ashad 2040

| Ashad 2039 | Assests and Properties | Notes | Ashad 2040 |
|--------------------|------------------------------|-------|----------------------|
| Rs. Ps. | | | Rs. Ps. |
| | Fixed Assests : | | |
| 4,18,246.56 | Land & Building | 1 | 4,17,417.20 |
| 43,485.00 | Furniture & Office Equipment | | 38,111.52 |
| — | Vehicle – Jeep | | 14,875.06 |
| | Current Assests : | | |
| 1,12,704.57 | Account receivables | 2 | 1,17,127.21 |
| — | Advances to Staff and Others | 3 | 13,041.26 |
| 43,114.97 | Cash in hand and at bank | 4 | 71,706.52 |
| <u>6,17,551.10</u> | Total assests | | <u>6,72,278.77</u> |
| <u>(71,450.27)</u> | Liabilities | | <u>(1,66,574.62)</u> |
| <u>5,46,100.83</u> | Total Net Assests | | <u>5,05,704.15</u> |
| | Represented by : | | |
| 55,048.00 | Life fund | 6 | 59,848.00 |
| 1,85,995.02 | Building fund | | 1,85,995.02 |
| 4,951.56 | Scientific research fund | 7 | 5,453.56 |
| 3,00,106.25 | General fund | 8 | 2,54,407.57 |
| <u>5,46,100.83</u> | | | <u>5,05,704.15</u> |

R.M. Pradhan
Adm. Officer

Dr. S.R.B.S. Pradhan
Joint Treasurer

Dr. S.M. Singh
Treasurer

Dr. A. Pd. Shrestha
Gen. Secretary

Dr. B. Bdr. Vaidya
President

As per our attached report

P. P. Pradhan
For P.P. Pradhan & Co.
Certified Accountants

NEPAL MEDICAL ASSOCIATION

Income and Expenditure Account for the year ended 31st Ashad 2040

| 2037-4-1 to 2039-3-31 | INCOME | Notes | 2039-4-1 to 2040-3-31 |
|--------------------------|---|-------|--------------------------|
| 17,134.50 | Admission & membership fees | | 17,118.54 |
| 1,03,001.15 | Building and hall rent | | 72,202.70 |
| 3,098.50 | Guest room Charges | | 4,790.00 |
| 552.99 | Others | | 472.50 |
| 67,189.78 | Surplus from DDA seminar | | — |
| 82,549.87 | Surplus from Xth conference | | — |
| <u>2,73,526.79</u> | | | <u>94,583.74</u> |
| | EXPENDITURE | | |
| 35,176.59 | Salary and fees | | 34,008.13 |
| 27,307.52 | Travelling and daily allowances | | — |
| 32,566.53 | Stationery supplies, postage, telephone etc. | | 16,954.23 |
| 2,027.21 | Repairs and maintenance | | 1,869.00 |
| 24,351.42 | Hospitality | | 5,813.65 |
| 231.78 | Loss from Journal publication | 9 | 28,281.18 |
| — | Audit fees | | 1,500.00 |
| 9,412.00 | Grievance committee expenses | | — |
| 24,558.34 | Gift, donation & other expenses | 10 | 6,373.50 |
| 19,545.80 | Depreciation | | 12,461.80 |
| — | Deficit from XIth Conference | 11 | 2,570.56 |
| — | Vehicle fuel and maintenance | | 4,105.86 |
| <u>1,75,177.19</u> | | | <u>1,13,937.91</u> |
| 98,349.60 | Surplus/(deficit) for this year | | (19,354.17) |
| — | Previous year's expenses | 12 | (26,344.51) |
| <u>98,349.60</u> | Total surplus/(deficit) transferred to General Fund | | <u>(45,698.68)</u> |

R.M. Pradhan
Adm. Officer

Dr. S.R.B.S. Pradhan
Joint Treasurer

Dr. S.M. Singh
Treasurer

As per our attached report.

Dr. A. Pd. Shrestha
Gen. Secretary

Dr. B. Bdr. Vaidya
President

Dr. P.P. Pradhan
For P.P. Pradhan & Co.,
Certified Accountants

Notes to the Accounts :

1. Land and Building :

A. Land : Land was donated by H. M. the Late King Mahendra Bir Bickram Shah Dev. Total area of the land is two ropanis but the same is not valued till date, therefore the value of land is not included in the Balance Sheet.

B. Building :

| | |
|------------------------------------|--------------------|
| Original cost as on 32.3.2039 | 4,18,246.56 |
| Add : Construction of motor garage | 4,038.93 |
| | <u>4,22,285.49</u> |
| Less : Depreciation | 4,868.29 |
| | <u>4,17,417.20</u> |

2. Account Receivable :

| | |
|---|--------------------|
| J.N.M.A. | 15,923.95 |
| Souvenir Xth conference and DDA seminar | 45,674.16 |
| Doctors directory | 3,681.60 |
| Souvenir XIth conference | 50,397.50 |
| Customs deposit for Jeep | 1,450.00 |
| | <u>1,17,127.21</u> |

3. Advances to Staff & Others :

| | |
|---------------------------|------------------|
| Ramaiya Man Singh Pradhan | 11,291.26 |
| Bekha Maharjan | 250.00 |
| Chamundra Press | 1,500.00 |
| | <u>13,041.26</u> |

4. Cash in hand and at bank :

| | |
|-----------------------------------|------------------|
| Nepal Bank Ltd. Current A/c 21228 | 47,031.36 |
| NBL " 21229 | 1,186.77 |
| NBL " 16205 | 11,039.81 |
| NBL " 460 | 2,583.12 |
| NBL Savings A/c 540 | 7,407.82 |
| NBL Fixed Deposit 39/1271 | 1,700.00 |
| NCL Current 25816 - 1 | 184.44 |
| Cash in hand | 573.20 |
| | <u>71,706.52</u> |

Please see the details in Page No. 50

5. Liabilities :

Out of the total liabilities of Rs. 1,66,547.62, Rs. 13,657.04 is shown as "suspense" from last year but no claim has been made so far against this amount. If this amount is not payable, we recommend to set this amount off against the unrealisable accounts receivable.

6. Life Fund :

| | |
|--------------------------|------------------|
| Balance up to last year | 55,048.00 |
| Addition during the year | 4,800.00 |
| | <u>59,848.00</u> |

7. Scientific research Fund :

| | |
|--|-----------------|
| Balance up to last year | 4,951.56 |
| Add : Interest for the year from fixed deposit | 502.00 |
| | <u>5,453.56</u> |

8. General Fund :

| | |
|---------------------------|--------------------|
| Fund up to last year | 3,00,106.25 |
| Less deficit for the year | 45,698.68 |
| | <u>2,54,407.57</u> |

9. Journal :

| | |
|---|------------------|
| Income : Sales | 493.00 |
| Advertisement | 3,512.47 |
| | <u>4,005.47</u> |
| Less : Printing costs | 32,286.65 |
| Deficit transferred to Income & Expenditure A/c | <u>28,281.18</u> |

10. Gift, Donation & Other Expenses :

| | | |
|------------------------|----------|-----------------|
| Publicity | | 3,401.50 |
| Dr. I. B. Mali | 3,000.00 | |
| less Doctor's donation | 2,695.00 | 305.00 |
| Other expenses | | <u>2,667.00</u> |
| | | <u>6,373.50</u> |

11. XIth Conference :

| | |
|--|--------------------|
| Income : Donation from Ministry of Health | 50,000.00 |
| Donation from National Council for Science and Technology | 5,000.00 |
| Receipts from members | 14,790.00 |
| Advertisements | 57,597.50 |
| Other income | 3,050.00 |
| | <u>1,30,437.50</u> |
| Expenses : Souvenir printing cost | 55,000.00 |
| Association dinner | 30,013.50 |
| Salary, travelling & daily allowance | 6,355.00 |
| Guest reception and entertainment | 14,512.65 |
| Stationery and Printing | 12,846.30 |
| Hall Rent | 4,500.00 |
| Commission for collecting advertisement income | 5,010.00 |
| Miscellaneous expenses | 4,770.61 |
| | <u>1,33,008.06</u> |
| Deficit transferred to Income & Expenditure A/c | <u>2,570.56</u> |

12. Previous Year's Expenses:

| | |
|-----------------|------------------|
| Printing | 20,729.75 |
| Auditor's fees | 5,000.00 |
| Bank commission | 614.76 |
| | <u>26,344.51</u> |

NEPAL MEDICAL ASSOCIATION

Siddhi-Sadan

Details of out standing others liabilities

up to 2040-3-31

| S.No. | Creditor's Name | To be Paid Amount |
|-------|--|--------------------|
| 1. | N. C. C. N. | 57,793.23 |
| 2. | Suspense | 13,657.04 |
| 3. | Ratna Printing Press | 580.00 |
| 4. | Graphik Arts | 612.00 |
| 5. | Royal Nepal Academy | 4,500.00 |
| 6. | Ramaiya Man Shingh | 188.70 |
| 7. | Santosh Printers | 200.00 |
| 8. | Nepal Electricity Corporation | 243.90 |
| 9. | Laxmi Statinary Mart | 175.60 |
| 10. | Shree printing press | 6780.00 |
| 11. | New Printing Press | 9062.40 |
| 12. | P. P. Pradhan & Co. | 1500.00 |
| 13. | Educational Enterprises | 34000.00 |
| 14. | Commission | 5010.00 |
| | Total | <u>1,34,302.87</u> |
| 15. | Advance Received House Rent From Hoeschest Co. | 31,836.75 |
| 16. | Advance Received for Advertisment Published in J. N. M. A. Vol 21 No. 2 | 435.00 |
| | Grand Total | <u>1,66,574.62</u> |

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